



**MINUTES OF THE
BOARD OF REGENTS
Regular Meeting**

Wednesday, September 17, 2014
9:30a.m.

CALL MEETING TO ORDER

Chairperson Rabauliman called the meeting to order on Wednesday, September 17, 2014 at 9:30a.m. Six members of the Board of Regents were present. A quorum was established.

ROLL CALL:

Board Members Present:

Regent Frank M. Rabauliman, Chairperson
Regent Elaine Hocog Orilla, Vice-Chairperson
Regent Juan T. Lizama
Regent William S. Torres
Regent Michaela U. Sanchez
Regent Elizabeth D. Rechebei

Six (6) members present, there is quorum.

Excused Absent:

Regent Maria (Malua) T. Peter

NMC Staff/Faculty Present:

Sharon Y. Hart, Ph.D., Executive Secretary to the Board of Regents/NMC President
Helen B. Camacho, Board Secretary (Recorder)
Frankie Eliptico, External Relations Director
Chris Timmons, HR Director/NMC Legal Counsel
Leo Pangelinan, Dean of Student
Tim Baker, Student Services

Legal Counsel:

Mark Scoggins, NMC BOR Legal Counsel

Members of the Public Present:

None.

REVIEW AND ADOPTION OF AGENDA

Regent Torres motioned to adopt the agenda and seconded by Regent Sanchez. Regent Rechebei inquired about an accreditation budget. Chairperson Rabauliman indicated that the particular item is part of the

fiscal committee's agenda. After much discussion, all members of the board voted yes and the motion passed.

MEETING MINUTES FOR ADOPTION

May 23, 2014 Regular Meeting

July 24, 2014 Regular Meeting

Regent Sanchez motioned to adopt the meeting minutes for May 23, 2014 and July 24, 2014 and seconded by Regent Orilla. Regent Torres made a subsidiary motion to separate the meeting minutes for the sake of discussion. Regent Torres went back to the statement before chairperson Rabauliman convened the meeting about the frequency of the meetings, as it is not reflected in any of the minutes. After much discussion, Regent Torres withdrew his motion and recommended to adopt both minutes. There were no objections, the motion passed. The meeting minutes for May 23, 2014 and July 24, 2014 is adopted with no changes.

PUBLIC COMMENT PERIOD

Ms. Riya Nathrani, Interim ASNMC President was present to speak to the board regarding the proposed Tuition and Fees Increase. She provided the results of a recent survey (see attached) that was conducted by the ASNMC student council officers. She outlined some of the major points that were covered. Overall, the results of the survey do not support the proposed increase. In sum, the students prefer gradual increments. Riya concluded her report.

REPORTS AND ACTION FROM STANDING COMMITTEE REPORTS

BOR Program Committee:

Regent Rechebei, Program committee chairperson provided an update. She highlighted the following items:

- a. College Completion Agenda – Remediation
Status report was provided on the efforts to improving the quality of instruction and addressing remediation issues. Recommendations and pertinent data were provided to the committee. Future reports will be provided and NMC will monitor the effectiveness of this process.
- b. Business Program Concerns – A concern was raised from the community about cancellation of classes for this program. NMC explained that although an estimated 90 students were expected to enroll, only 62 students were enrolled for the bachelor's degree program. Many students needed to take prerequisite classes.
- c. NMC Five-Year Strategic Plan: Benchmarks (Monitoring)
NMC provided a status report: NMC Strategic Plan 2015-2020 balanced scorecard.
- d. Board Policy No. 4008 – Student Grievance Process for Instruction & Grade Related matters:
The committee sent this back for further review.
- e. Board Policy No. 3002 – Graduation Requirements: The committee sent this back for further review.
- f. Board Policy No. 3003 – Student Teaching Field Experience: The committee sent this back for further review.
- g. Board Policy No. 3004 – Scholar in Residence: The committee sent this back for further review.

BOR Personnel Committee:

Regent Lizama, Personnel Committee Chairperson provided an updated. He highlighted the following items:

- a. BOR Policy No. 6000 – Compensation – This policy is ready for Board review and adoption. The policy establishes salaries for NMC to be at levels equal to or exceeding 75% of the

- average of NMC's per institutions. The BOR realizes this goal will only be achieved over time as allowed by funding.
- b. BOR Policy No. 2005 – Organization of the College – Remains with the committee, as additional clarification of the policy has been requested.
 - c. The committee received a report from the Staff Senate of NMC, highlighting challenges and opportunities. The committee appreciated the opportunity to meet with the Staff Senate Leadership, Floyd Masga, who serves as Staff Senate President.
 - d. President's Annual Evaluation - The president provided the committee with the agreed upon template developed a year ago. She has suggested some dates to be inserted into the template, which the Committee in concept supported. NMC's accomplishment report for FY14 will be provided to the full board by Mid-October
 - e. There was a discussion on overloads and under loads. President Hart provided some comments.

BOR Fiscal and Finance Committee Report:

Regent Torres, Committee Chairperson provided an update and highlighted the following:

- a. Foundation Update
- b. Doubtful Accounts
- c. Update on the Washington D.C/SFO Trip
- d. Resource Development Report
- e. National Science Foundation Report

Break called at 10:55a.m and called back to order at 11:05a.m. Chairperson Rabauliman called the meeting back to order.

EXECUTIVE SESSION

Regent Orilla motioned to get into executive session and seconded by Regent Torres. The motion passed. Executive Session ended at 1:32p.m. Chairperson Rabauliman called the regular meeting back to order.

OLD BUSINESS

Board Policy No. 6000 – Compensation

Regent Sanchez motioned to adopt Board Policy No. 6000 on compensation and seconded by Regent Orilla. The members voted and a tie was the outcome. The policy did not pass.

Yes - Regent Orilla
 Regent Lizama
 Regent Sanchez

No - Regent Torres
 Regent Rechebei
 Chairperson Rabauliman

Regent Lizama motioned to refer the policy back to the finance committee to work with the President in developing a draft and seconded by Regent Orilla. The motion passed.

Board Policy No. 2005 – Organization: The Personnel Committee reported that this policy is remains in committee for further review.

Board Policy No. 4008 – Student Grievance Process for Instruction & Grade Related Matters – The program committee reported that this policy remains in committee for further review.

Regent Torres motioned to reaffirm the following policies on the 5-year cycle and seconded by Regent Orilla. At this time, Regent Torres withdrew his motion and the board accepted the following policies for first reading and remains with the committee.

Board Policy No. 7001 – Audit

Board Policy No. 7003 – Financial Accounts

Board Policy No. 7004 – Reimbursement of Expenses

Board Policy No. 7011 – Accounting

Board Policy No. 7012 – Tuition and Fees

Board Policy No. 7015 – Tuition Waivers

Board Policy No. 3002 – Graduation Requirements

President Hart presented this policy for first reading only and remains with the committee.

Board Policy No. 3003 – Student Teaching Field Experience: The committee reported that this item remains in committee.

Board Policy No. 3004 – Scholar in Residence

President Hart presented this policy for first reading only and remains with the committee.

Board Policy No. 5011 – Faculty Rank

President Hart presented this policy for first reading only and remains with the committee.

NMC’s Annual Operational Plan

Regent Torres motioned to adopt the FY15 NMC Operational plan and seconded by Regent Rechebei subject to the exclusion of 5 (c) II. All members voted yes, the motion passed.

Tuition and Fee Increase

This item is tabled and assigned to the Fiscal Committee.

FY2015 Fiscal Action Plan & Pending Other FY2015 Budgets, CW, WASC

This item is tabled and assigned to the Fiscal Committee.

Compensation Schedule for FY2015

This item is tabled and assigned to the Fiscal Committee.

NMC Executive Reports

President’s Report

Sharon Y. Hart, NMC President provided an update. Her report was provided in the packet.

WASC Accreditation Update

Amanda Allen, ALO provided an update.

Chief Financial Officer Report

Tracy M. Guerrero, Chief Financial Officer Report provided the financial status of the college noting that it is the end of the fiscal year and the figures may change. She highlighted the following:

1. Summary FY2014 YTP Consolidated Statement of Revenues and Expenditures (Unaudited As of September 12, 2014).
2. FY2014 YTD Revenues Over Expenditures as of 9/12/2014.
3. FY2014 YTD Revenues by Type as of 9/12/2014.

4. FY2014 YTD Operations Budget Variance as of 9/12/2014.

Legislative Updates

Frankie M. Eliptico, External Relations Director provided an update. He highlighted the following:

1. The governor signed into the law the Appropriations Law. NMC received \$3.9 Million on the final appropriations.
2. House Bill No. 18-204 – President Hart provided comments to the Committee on Education Chairman Roman Benavente.

House Bill No. 18-204

Regent Lizama motioned to formally transmit a letter opposing house bill no. 18-204 and seconded by Regent Orilla. Regent Rechebei recommended an open dialogue between NMTI and PSS. After much discussion, the motion passed to oppose the bill.

Yes - Regent Orilla
Regent Sanchez
Regent Lizama
Regent Torres

No - Rechebei

ADJOURNMENT

Meeting ended at 3:41p.m.